

**HOOD CANAL COORDINATING COUNCIL
- JOB ANNOUNCEMENT -**

Position Title: Salmon and Aquatic Rehabilitation Program Coordinator

Position Type: Regular Full Time Employee

Reports to: Salmon and Aquatic Rehabilitation Program Manager

About the Council: The [Hood Canal Coordinating Council](#) (HCCC) was established in 1985 as a watershed based “Council of Governments.” It consists of the 5 general-purpose governments in the Hood Canal watershed (Jefferson, Kitsap and Mason Counties and the Port Gamble S’Klallam and Skokomish Tribes) and ex-officio members from various state and federal environmental and natural resource agencies. It is a Washington State Public Benefit corporation (RCW 24.03,) and non-profit entity under IRS Code 501(c)3.

Our Mission: The Hood Canal Coordinating Council, working with partners, community groups and citizens, will advocate for and implement regionally and locally appropriate actions to protect and enhance Hood Canal's environmental and economic health.

Job Description: The successful applicant for this employment opportunity will be responsible for working with the Salmon and Aquatic Rehabilitation Program Manager and the Hood Canal Low Dissolved Oxygen Technical Advisory Committee (TAC) to identify, develop, select, fund, implement, and monitor corrective actions to address low dissolved oxygen conditions in Hood Canal. Recent analysis completed by the Hood Canal Dissolved Oxygen Program has shown that anthropogenic inputs of nutrients into the watershed have the ability to decrease oxygen levels in the marine water body by as much as 1 mg/L, exacerbating stress on biota in the Canal. Results of the analysis also indicate the relative impacts and focal areas of various nutrient sources and sinks, suggesting priority focus should be on wastewater systems, stormwater and habitat in Lower Hood Canal.

The Coordinator will be responsible for supporting program implementation by arranging, facilitating and documenting TAC meetings; supporting communications between technical, policy and community forums; providing technical and policy input to corrective action planning as appropriate; and documenting research and monitoring needs while applying outcomes. Program planning will be incorporated into the on-going process for developing the HCCC Integrated Watershed Management Plan.

The Coordinator will also be engaged in the HCCC salmon recovery implementation program covering aspects of adaptive management and habitat assessment. Involvement with the HCCC Lead Entity program will occur in developing, implementing and monitoring habitat restoration projects. Both the salmon program and the aquatic rehabilitation program are major components of the HCCC integrated watershed approach and management plan development.

Desired qualifications:

Education:

- A Bachelor's Degree in environmental health, biology, habitat ecology, forest ecology, water quality, environmental engineering, or related field. Master's Degree preferred.

Experience/knowledge/ability:

- Four or more years related professional experience.
- Knowledge of aquatic ecology, habitat linkages to marine biota
- Ability to work with word processing and spreadsheet software
- Public speaking and inter-personal skills
- Knowledge of stormwater best management practices, on-site wastewater systems, habitat conservation and restoration theory and/or forestry management, and the ability to design projects and programs to implement aquatic rehabilitation
- Ability to work with landowners and multiple partners to meet shared objectives
- Experience writing and managing grants and/or projects
- Experience in Hood Canal or Puget Sound, with specific knowledge on Hood Canal issues/habitat/projects/programs/organizations preferred
- Experience working within interdisciplinary technical and policy forums
- Ability to start immediately
- Valid Washington State driver's license and insurance coverage for use of personal vehicle.

Physical Working Conditions: Work is conducted mostly in office and meeting settings, but time will also be spent in field conditions. The position involves some walking, bending, reaching, and sitting or standing for long periods of time; will occasionally require some physical exertion such as walking over rough, muddy, uneven, swampy or mountainous terrain and in inclement weather. Essential tasks require typing/keyboard skills, computer skills, technical reading and writing, speaking and listening; and occasionally lifting and carrying of materials, equipment or other items weighing up to 25 lbs. Will be required to travel to various locations around the Hood Canal Watershed and on occasion potentially working some evenings and weekends.

Work Location: Poulsbo office, 17791 Fjord Drive NE, though location is negotiable. Additional trips to partner offices, external meetings, and some field locations will be required. The successful applicant should be able to rely on personal vehicle for work transportation, though company vehicles may also be available.

Employment Dates: This regular, full-time project position will start February 28, 2010 or later. This project position will continue as long as current project funding is available through June 30, 2011, though we anticipate additional funding will be obtained to continue the position into the future. There is no guarantee, explicit or implied, of continuing this assignment past the dates provided above.

Pay Range: DOQ (~ \$19.83-25.12/hour), 40 hours per week. Benefits include: 401(k), medical, dental, and vision plans, vacation, sick leave, federal holidays, professional development, and a flexible schedule. Office space, computer, cell phone, and email will be provided, as well as personal vehicle mileage reimbursement as appropriate.

Application Procedures: To be considered in the first round of applicants, please e-mail a resume and cover letter, with “Salmon and Aquatic Rehabilitation Program Coordinator” in the email subject line, by February 16, 2010 to jobs@hccc.wa.gov The first review of applicants will occur by February 23, 2010. The application period will remain open until a qualified applicant is selected for the position.

The HCCC is an equal opportunity employer. No phone calls, please.